

At Everbright Securities International, we serve with professionalism and integrity. More than a claim, this describes the way we do business. As a leading financial services institution and an international business platform of Everbright Securities Company Limited (SSE: 601788, HKEX: 6178), Everbright Securities International offers a full-fledged financial platform that provides excellent world-class financial products and superior solutions for our clients. With a solid foundation and history of excellence since 1969, we operate five key businesses, Wealth Management, Corporate Finance & Capital Markets, Institutional Business, Asset Management, and Investment & Financing, serving individual, corporate and institutional clients in Hong Kong, Macau, Mainland China and the U.K.

Our all rounded product and service suite, and our solid track record of delivering a steady return on equity while being committed to staff development, present enormous prospects for talents.

Now an exciting opportunity has arisen for a high-calibre professional to join our dynamic team for a rewarding career:

Assistant Vice President, Derivatives Operations (Futures, Options / Mutual Fund Settlement)

Ref: AVPDO/OPD/IN

Responsibilities

- Lead and supervise sub-ordinates to perform daily operational duties for listed derivatives products e.g. Futures, Options; Stock Options or mutual fund
- Verify and approve data input, internal vouchers, settlement and payment instructions and other relevant documents
- Perform Trade and data processing and checking (e.g. Subscription / Redemption / Switching / Transfers / Corporation Action / Set up new fund)
- Coordinate pre-matching of settlement instructions, corporate action adjustments
- Follow up failed trade settlement cases; resolve operations issues and errors
- Collaborate and work with key internal and external stakeholders such as compliance, regulators, sales team, and dealing team
- Any other ad hoc assignment as designated

Requirements

- Degree holder, preferably in Banking & Finance or Business Administration or related disciplines
- 7 years or above related experience with 2 years in supervisory level
- Good knowledge in local and global Futures and Options, Stock Options and/or mutual fund
- Familiar with the operational procedure, margin and regulatory requirements
- Good command of both written and spoken English and Chinese. Fluency in Putonghua will be an advantage
- Proficiency in MS Office and Chinese Word Processing

We offer a competitive remuneration package to the right candidate. If you are interested in the post, please send your resume through online application by clicking the "QUICK APPLY" button.

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For more information about our company, please visit www.ebshk.com.

We are an equal opportunity employer and welcome applications from all qualified candidates. All applications will be treated in the strictest confidence. Personal data provided will be used for recruitment purposes only. The job applicant will assume all or any risks arising out of or in connection with the job application transmission process prior to our actual receipt of the same including but not limited to accidental or unauthorized loss or disclosure of personal information, to which we will not be responsible in any way.

Under the Personal Data (Privacy) Ordinance, you may request access to, and / or correction of your personal data in relation to your application. If you wish to do so, please email to hr@ebshk.com.