

At Everbright Securities International, we serve with professionalism and integrity. More than a claim, this describes the way we do business. As a leading financial services institution and an international business platform of Everbright Securities Company Limited (SSE: 601788, HKEX: 6178), Everbright Securities International offers a full-fledged financial platform that provides excellent world-class financial products and superior solutions for our clients. With a solid foundation and history of excellence since 1969, we operate five key businesses, Wealth Management, Corporate Finance & Capital Markets, Institutional Business, Asset Management, and Investment & Financing, serving individual, corporate and institutional clients in Hong Kong, Macau, Mainland China and the U.K.

Our all rounded product and service suite, and our solid track record of delivering a steady return on equity while being committed to staff development, present enormous prospects for talents.

Now an exciting opportunity has arisen for a high-calibre professional to join our dynamic team for a rewarding career:

## Senior Associate / Associate, Corporate Communications

Ref: SACC/CMC/IN

### Responsibilities

- Assist in planning and implementing external and internal communication initiatives as well as CSR and corporate cultural activities and events
- Drive the content development for corporate social networking platform, intranet and social media platform
- Support English and Chinese writing and editorial needs, including corporate materials and marketing write-ups
- Work closely with headquarters and the group to promote the corporate news and development of the Hong Kong office and support them on group events and initiatives
- Monitor daily media coverage and support distribution of PR related materials
- Prepare reports and analysis for social media exposure
- Assist in maintaining good media relations, drafting media releases, developing media insights, maintaining database and responding to media queries and requests
- Assist with corporate and ad-hoc projects as necessary

### Requirements

- Degree holder in Marketing, Communications, Public Relations, Language or related discipline
- Minimum 6 years' working experience in Corporate Communications or related discipline, exposure to financial industry preferred
- Strong communication, organizational and interpersonal skills
- Proactive, fast-learning, well-organized, with strong sense of responsibility
- Proficiency in MS Office applications (especially PowerPoint) and Chinese word processing
- Good command of both written and spoken English and Chinese. Strong Chinese writing skill is essential and fluency in Putonghua required
- Holders of IANG visa or working visa are welcome

Candidate with less experience will be considered for the position of **Associate**

We offer a competitive remuneration package to the right candidate. If you are interested in the post, please send your resume together with your **present and expected salaries** through online application by clicking the "QUICK APPLY" button.

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*We are an equal opportunity employer and welcome applications from all qualified candidates. All applications will be treated in the strictest confidence. Personal data provided will be used for recruitment purposes only. The job applicant will assume all or any risks arising out of or in connection with the job application transmission process prior to our actual receipt of the same including but not limited to accidental or unauthorized loss or disclosure of personal information, to which we will not be responsible in any way.*

*Under the Personal Data (Privacy) Ordinance, you may request access to, and / or correction of your personal data in relation to your application. If you wish to do so, please email to [hr@ebshk.com](mailto:hr@ebshk.com).*