

At Everbright Securities International, we serve with professionalism and integrity. More than a claim, this describes the way we do business. As a leading financial services institution and an international business platform of Everbright Securities Company Limited (SSE: 601788, HKEX: 6178), Everbright Securities International offers a full-fledged financial platform that provides excellent world-class financial products and superior solutions for our clients. With a solid foundation and history of excellence since 1969, we operate five key businesses, Wealth Management, Corporate Finance & Capital Markets, Institutional Business, Asset Management, and Investment & Financing, serving individual, corporate and institutional clients in Hong Kong, Macau, Mainland China and the U.K.

Our all rounded product and service suite, and our solid track record of delivering a steady return on equity while being committed to staff development, present enormous prospects for talents.

Now an exciting opportunity has arisen for a high-calibre professional to join our dynamic team for a rewarding career:

## Assistant Vice President / Vice President, Equities Operations

Ref: AVPVP/OPD/IN

### Responsibilities

- Manage daily operations of the Equities Operations team, products coverage including all equities in Hong Kong, US and other overseas markets
- Collaborate and work diligently with key internal and external stakeholders such as compliance, regulators, sales team, and dealing team
- Participate and support new business/initiatives from various Business Divisions
- Manage resources across different teams ensuring all teams under the management are operated in the best capacity and efficiency
- Streamline operations workflows and provide constructive suggestions/solutions on system enhancement and development
- Provide coaching, constructive feedback to individuals for staff development and team building
- Supervise daily tasks and activities of the team and to ensure compliance of both internal and external procedures and policies
- Authorize and approve internal vouchers, trade confirmations, settlement & payment instructions and relevant documents
- Participate and oversee UAT on system enhancements
- Follow up failed trade settlements and handle mismatched or discrepancies with counterparties
- Participate ad-hoc tasks assigned

### Requirements

- Degree holder or Business Administration or related disciplines
- Minimum 8 years' experience in financial services industry
- Good knowledge and experience in organization effectiveness and operations management
- Strong leadership and problem solving skills
- Good command of both written and spoken English and Chinese. Fluency in Putonghua an advantage

Candidate with more experience will be considered for the position of **Vice President**

We offer a competitive remuneration package to the right candidate. If you are interested in the post, please send your resume together with your **present and expected salaries** through online application by clicking the "QUICK APPLY" button.

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For more information about our company, please visit [www.ebshk.com](http://www.ebshk.com).

*We are an equal opportunity employer and welcome applications from all qualified candidates. All applications will be treated in the strictest confidence. Personal data provided will be used for recruitment purposes only. The job applicant will assume all or any risks arising out of or in connection with the job application transmission process prior to our actual receipt of the same including but not limited to accidental or unauthorized loss or disclosure of personal information, to which we will not be responsible in any way.*

*Under the Personal Data (Privacy) Ordinance, you may request access to, and / or correction of your personal data in relation to your application. If you wish to do so, please email to [hr@ebshk.com](mailto:hr@ebshk.com).*