

EBSHK Private is a signature brand of Everbright Sun Hung Kai dedicated to serve high-net-worth (“HNW”) and ultra-high-net-worth (“UHNW”) clients. EBSHK Private offers a full suite of one-stop, highly personalized solutions and professional services to help clients attain their highest goals by preserving, managing, and growing their wealth. EBSHK Private’s distinct investment and financial service platform provides discerning clients with unique and exclusive services, as well as experiences that will open up new horizons for them and their families as they journey through life. A sub-brand of Everbright Sun Hung Kai Company Limited, EBSHK Private aims to build one of the best investment and wealth management teams to serve the HNW and UHNW client groups in the region. Everbright Sun Hung Kai Company Limited is an international business platform of Everbright Securities Company Limited (SSE: 601788, HKEX: 6178).

Now an exciting opportunity has arisen for a high-calibre professional to join our dynamic team for a rewarding career:

Senior Associate, Dealer Support

Ref: SADS/EBSHKP/IN

Responsibilities

- Provide dealing, trading and sales support services to the team, including order placement, centralized dealing transactions, etc.
- Provide support for wealth management business generation; trade execution and reconciliation including unit trust, HK and overseas securities, futures and options, etc. accurately and efficiently
- Assist to follow up on trading account related documents with the wealth management specialists (the account managers), and conduct joint calls, if necessary
- Follow up with the account managers on pre and post trade documents to ensure all trade orders comply with the procedures, policies and regulatory requirements
- Monitor outstanding orders and margin risk control
- Other ad-hoc duties and projects assigned by the supervisor and management

Requirements

- Diploma in Business or any related discipline
- Minimum 4 years’ relevant working experience in securities dealing and sales support areas, preferably in banks or Independent Financial Advisor (IFA)
- Holder of SFC license for Type 1 regulated activity
- Good interpersonal skills and detail-oriented
- Good command of both written and spoken English, Chinese, and Putonghua

We offer a competitive remuneration package to the right candidate. If you are interested in the post, please send your resume together with your **present and expected salaries** through online application by clicking the “QUICK APPLY” button.

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For more information about our company, please visit www.ebshk.com.

We are an equal opportunity employer and welcome applications from all qualified candidates. All applications will be treated in the strictest confidence. Personal data provided will be used for recruitment purposes only. The job applicant will assume all or any risks arising out of or in connection with the job application transmission process prior to our actual receipt of the same including but not limited to accidental or unauthorized loss or disclosure of personal information, to which we will not be responsible in any way.

Under the Personal Data (Privacy) Ordinance, you may request access to, and / or correction of your personal data in relation to your application. If you wish to do so, please email to hr@ebshk.com.